



# Westfield FC Risk Assessment







Date	8 <sup>th</sup> August 2021	Assessed by:	Darren Pasley	Position:	Covid Committee
RA Number	8	Review Date:	8 <sup>th</sup> November 2021		

### Summary Statement

Westfield Football club has a duty of care to protect the safety and welfare of its players, management, volunteers, opponents and supporters at all times and must ensure the implementation of safe and effective social distancing and hygiene measures in line with government advice to limit the potential for Covid-19 infection. If at any time the club believes such safety and welfare is potentially compromised it reserves the right to consider cancellation or amendment of any activity while measures are reviewed. All activities will be carried out in line with current government Covid-19 guidelines and are continually reviewed. This risk assessment must be read in conjunction with all other activity and site-specific risk assessments. Whilst the club are doing their best to advise and minimise the risk of COVID-19 the club cant accept any responsibility due to individual actions which could cause infection.

Who Might be Harmed				
Officers	Players	Volunteers	Coaches	Others
The Management Team	Home Players Home Substitutes	Stewards Vendors	Home Coaches Away Coaches	Press Officers Physiotherapist
Match Officials	Away Player Away Substitutes			Kit Man Spectators

PPE		Known Hazards	
			
✓	✓	✓	✓

Westfield FC  
Date: 8<sup>th</sup> August 2021  
V:08  
Review date: 8<sup>th</sup> November

Important to note that probability of contracting COVID 19 are further reduced with Government controls in place. Should Government guidelines change then a review of this assessment will take place



## Westfield FC Risk Assessment



### Equipment Required

- Disinfectant/Sanitising equipment to ensure regular cleaning of the ground
- Soap and sanitisers for the toilets
- PPE for club staff (to be provided by staff themselves if they wish to wear it)

Covid-19 Related signage (warning signs, distancing signs etc)

Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Communication	Infection risk of Covid-19	B	3	High	The Club will follow all the guidelines issued by the Government, The Isthmian League and The FA for the return of football. An email will be sent to all Players / Coaches / Volunteers giving instructions / information on the clubs match day procedures and this will be provided to any visiting teams and Match Officials prior to arrival.	C	2	Moderate

Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Access Control	Infection risk of Covid-19	B	3	High	<ul style="list-style-type: none"> <li>• In line with government and FA guidelines there is no capacity limit for the ground linked to Covid-19 (normal ground capacity will apply).</li> <li>• Those visiting will still be reminded to not attend if they have any symptoms of Covid-19 but the club will no longer make any temperature checks.</li> <li>• Spectators will be encouraged to use online ticketing to reduce any possible issues with crowding.</li> <li>• Face coverings are not mandatory in any part of the ground but can be worn by those visiting if they wish to wear them.</li> <li>• There is no limit in how many people can be in a changing room but use should be minimised if possible in line with FA guidance.</li> <li>• Those who have been instructed to, or contacted by NHS test and trace, to self-isolate should isolate for the designated time and should not attend the ground. (From August 16<sup>th</sup> this will change in line with government guidelines surrounding those who are double vaccinated no longer needing to isolate.</li> </ul>	C	2	Moderate

Westfield FC

Date: 8<sup>th</sup> August 2021

V:08

Review date: 8<sup>th</sup> November

Important to note that probability of contracting COVID 19 are further reduced with Government controls in place. Should Government guidelines change then a review of this assessment will take place



## Westfield FC Risk Assessment

					<ul style="list-style-type: none"> <li>Club first team players/staff along with key club personnel are to take a Lateral Flow Test prior to attending the ground. Other staff aren't required to take one but it will be encouraged. Should a positive test be shown, it should be reported to the NHS immediately and the person should NOT attend the ground.</li> </ul> <p>Should someone at the club test positive, there is no need for those who have been in close contact with them to isolate unless they are contacted by NHS test and trace, show Covid symptoms or test positive themselves, however it would be advised that Lateral Flow Tests are conducted by all those who would have been near them at some stage to prevent an outbreak occurring.</p>			
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
H & S Arrangements and First Aid	Infection risk of Covid-19	B	3	High	<ul style="list-style-type: none"> <li>Medical and PPE provision will be available at the ground to follow The FA PPE level requirements for First Aid.</li> <li>Regular cleaning in the ground will take place as usual.</li> <li>Signage regarding handwashing and social distancing is displayed.</li> <li>Handwash, sanitiser and disinfectant will be available.</li> <li>A quarantine room has been allocated which has direct access to the outdoors and first aid including wipes, gel and sanitiser. Emergency evacuation procedures have been reviewed alongside the fire risk assessment.</li> </ul> <p>The quarantine room will be the current first aid room, should it be used it would need to be fully disinfected.</p>	D	2	Low
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Break times / half time	Infection risk of Covid-19	A	3	Extreme	<ul style="list-style-type: none"> <li>Players will be asked to bring their own named water bottles, hand sanitiser and sun cream for their training or match session which are to be used during, before and after any break.</li> </ul> <p>There is no limit in how many people can be in a changing room but use should be minimised if possible in line with FA guidance.</p>	C	2	Moderate
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Toilets	Infection risk of Covid-19	B	3	High	<ul style="list-style-type: none"> <li>Toilets will be regularly cleaned in line with usual club cleaning.</li> </ul> <p>Toilets will be checked regularly to ensure that supply of hand wash/sanitiser is regularly available.</p>	D	2	Low
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating

Westfield FC

Date: 8<sup>th</sup> August 2021

V:08

Review date: 8<sup>th</sup> November

Important to note that probability of contracting COVID 19 are further reduced with Government controls in place. Should Government guidelines change then a review of this assessment will take place



## Westfield FC Risk Assessment

Spectator stands and terracing	Infection risk of Covid-19	A	4	Extreme	<ul style="list-style-type: none"> <li>There is no capacity limit at The TerraPura Ground linked to Covid-19 (usual capacity will apply).</li> <li>Face coverings are not mandatory but can be worn should someone wish to wear one.</li> <li>Whilst there are no social distancing guidelines, those visiting will be advised to spread out if possible to maximise space.</li> </ul>	C	2	Moderate
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Competitive match play and training	Infection risk of Covid-19	B	3	High	<ul style="list-style-type: none"> <li>Players and coaches to be advised of club processes and procedures surrounding COVID-19 prior to fixtures played at the ground.</li> <li>Players and coaches are still to be advised to have their own water bottles and not share.</li> <li>Usual practices to ensure good hygiene should still be followed. "Normal" match processes will apply with no restrictions.</li> </ul>	C	2	Moderate

Activity	Task Specific Hazards(s)	Probability			Severity	Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Changing rooms / showers	Infection risk of Covid-19	A	4	Extreme	<ul style="list-style-type: none"> <li>There is no limit in how many people can be in a changing room but use should be minimised if possible in line with FA guidance. Changing rooms and showers will be cleaned after every game.</li> </ul>	B	3	Moderate
Activity	Task Specific Hazards(s)	Probability			Severity	Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Travelling, car parking and external areas outside the football ground	Infection risk of Covid-19	C	2	Moderate	<ul style="list-style-type: none"> <li>All participants will be reminded of the need to comply with the latest Government legislation for travelling to and from matches. Those using public transport to attend should follow the guidance provided by the transport operator.</li> </ul>	D	1	Low
Activity	Task Specific Hazards(s)	Probability			Severity	Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Storerooms and Club House	Infection risk of Covid 19	A	3	Extreme	<ul style="list-style-type: none"> <li>The clubhouse will operate as normal with no restrictions on entry/exit and no limit on capacity.</li> <li>Face coverings are no longer mandatory for both visitors or staff but can be worn if chosen. The clubhouse should continue to be cleaned regularly.</li> </ul>	C	2	Moderate

Westfield FC  
Date: 8<sup>th</sup> August 2021  
V:08  
Review date: 8<sup>th</sup> November

Important to note that probability of contracting COVID 19 are further reduced with Government controls in place. Should Government guidelines change then a review of this assessment will take place



# Westfield FC Risk Assessment



Ensure that you always follow social distancing measures. If you are unsure of any processes, then please ask.

RISK MATRIX		Severity				
		1: Insignificant	2: Minor	3: Moderate	4: Major	5: Catastrophic
Likelihood	A: CERTAIN (> 90%)	Moderate	High	EXTREME	EXTREME	EXTREME
	B: LIKELY (50 to 90%)	Moderate	Moderate	High	EXTREME	EXTREME
	C: POSSIBLE (20 to 49%)	Low	Moderate	High	EXTREME	EXTREME
	D: UNLIKELY (5 to 19%)	Low	Low	Moderate	High	EXTREME
	E: RARE (<5%)	Low	Low	Moderate	Moderate	High

0= Not in place

1= In Progress

2= Completed

Westfield FC  
Date: 8<sup>th</sup> August 2021  
V:08  
Review date: 8<sup>th</sup> November

Important to note that probability of contracting COVID 19 are further reduced with Government controls in place. Should Government guidelines change then a review of this assessment will take place